



VAN-ROC INTERIORS JV

INFECTIOUS DISEASE PREPAREDNESS & RESPONSE PLAN

Construction employers and sub-contractors are responsible for ensuring the health and safety of workers by putting policies and procedures in place to keep workers healthy and safe, and providing workers with up-to-date instructions, training, and supervision on those policies and procedures.

Van-Roc Interiors JV is always committed to worker safety, but especially committed in times of an outbreak or pandemic.

The following are the steps we are taking to keep not only our workers safe but our worksites, suppliers, prime contractors, customers, and the general public safe as well.

- We have closed our head office to the public.
- Regular disinfecting of common surfaces is standard practice.
- Office workers who can work remotely are doing so.
- Resources have been added to our SiteDocs account for worker review.
- Site meetings (while practising social distancing) have been had on all large sites to educate workers on safe working habits.
- We are strictly adhering to all of our Prime Contractors policies and procedures in regards to COVID-19 and complying with their Infectious Disease Preparedness & Response Plans as well as our own.

Van-Roc Interiors JV would like to remind all workers to follow the guidelines set forth by the Provincial Health Authority. We can continue to work safely, keep our worksites safe and limit the spread if we follow the simple guidelines. Workers are also advised to ***stay home if you are sick.***

What should I do if I feel sick?

Stay home. Isolate yourself and call your local public health authority or 811. Do not visit an emergency room or urgent care centre to get tested. Find information from the B.C. Centre for Disease Control.

What can I do to protect myself?



- Wash your hands frequently and thoroughly. There are instructions on proper handwashing in the “Resources” tab in our “SiteDocs” mobile application.
- Keep at least 2 metres (6 feet) from people who are sick.
- Keep at least 2 metres (6 feet) from other people when outside the home.
- If working in close proximity with a co-worker is crucial to the work task, then exercise social distancing whenever possible.
- Do not share food (i.e., chip bags, water bottles).
- Cough or sneeze into your elbow.
- Avoid touching your eyes, nose and mouth.
- Masks will not fully protect you from infection, but can help prevent you from infecting others
- Do not use other workers phones, desks, offices, or other work tools or equipment.
- Split crews up into pairs and distance yourself from other trades whenever possible.

If we follow these simple steps, we will do our part to prevent the spread of the infection and not only keep ourselves safe but everyone else around us.

There are COVID-19 resources from the Public Health Authority of Canada (PHAC) in the “Resources” tab in Van-Roc Interiors “SiteDocs” account available for worker review in the mobile app. Please contact the Occupational Health & Safety Manager David Milne at 250-797-5757 or at davem@vanroc.com if you need assistance getting access to the mobile app or if you have any questions relating to this policy, procedures, or any other health and safety related matter.

Thank you all in advance for doing your part. Be smart. Be safe.